

# Safer Stronger Communities Select Committee Agenda

Wednesday, 26 April 2017

**7.00 pm,**

Committee Room 1 - Civic Suite

Civic Suite

Lewisham Town Hall

London SE6 4RU

For more information contact: Katie Wood (Tel: 020 8314 9446)

This meeting is an open meeting and all items on the agenda may be audio recorded and/or filmed.

## Part 1

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There are no responses to referrals due at this meeting.	
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# Safer Stronger Communities Select Committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Wednesday, 26 April 2017.

Barry Quirk, Chief Executive  
Tuesday, 18 April 2017

Councillor Pauline Morrison (Chair)	
Councillor James-J Walsh (Vice-Chair)	
Councillor Brenda Dacres	
Councillor Colin Elliott	
Councillor Sue Hordijkenko	
Councillor Joyce Jacca	
Councillor Jim Mallory	
Councillor David Michael	
Councillor Pat Raven	
Councillor Paul Upex	
Councillor Alan Hall (ex-Officio)	
Councillor Gareth Siddorn (ex-Officio)	

# Agenda Item 1

SAFER STRONGER COMMUNITIES SELECT COMMITTEE			
<b>Report Title</b>	Confirmation of Chair & Vice Chair of the Safer Stronger Communities Select Committee		
<b>Ward</b>		<b>Item:</b>	1
<b>Contributors</b>	Chief Executive (Head of Business & Committee)		
<b>Class</b>	Part 1	<b>Date:</b>	26 April 2017

## 1. Summary

Further to the Annual General Meeting of Council on 27 March 2017, this report informs the Select Committee of the appointment of a Chair and Vice Chair of the Safer Stronger Communities Select Committee.

## 2. Purpose of the Report

To issue directions to the Select Committee regarding the election of their Chair and Vice Chair.

## 3. Recommendations

The Select Committee is recommended to:

- (i) Confirm the election of Councillor Pauline Morrison as Chair of the Safer Stronger Communities Select Committee
- (ii) Confirm the election of Councillor James-J Walsh as Vice Chair of the Safer Stronger Communities Select Committee

## 4. Background

4.1 On 27 March 2017, the Annual General Meeting of the Council considered a report setting out an allocation of seats on committees to political groups on the Council in compliance with the requirements of the Local Government and Housing Act 1989.

4.2 The constitutional allocation for both chairs and vice chairs of select committees is:

Labour: 6

## 5. Financial Implications

5.1 There are no financial implications arising from this report.

## **6. Legal Implications**

- 6.1 Select Committees are obliged to act in accordance with the Council's Constitution.

### **BACKGROUND PAPERS**

Council AGM Agenda papers 27 March 2017 – available on the Council website [here](#) or on request from Kevin Flaherty, Business and Committee manager (020 8314 9327)

If you have any queries on this report, please contact Katie Wood, Scrutiny Manager (020 8314 9446)

## **MINUTES OF THE SAFER STRONGER COMMUNITIES SELECT COMMITTEE**

**Wednesday, 8 March 2017 at 7.00 pm**

**PRESENT:** Councillors David Michael (Chair), James-J Walsh (Vice-Chair), Brenda Dacres, Colin Elliott, Stella Jeffrey, Jim Mallory, John Paschoud, Luke Sorba and Paul Upex

**APOLOGIES:** Councillor Joyce Jacca

**ALSO PRESENT:** Councillor Janet Daby (Cabinet Member Community Safety), Councillor Joan Millbank (Cabinet Member Third Sector & Community), Councillor Pauline Morrison, Paul Aladenika (Service Group Manager, Policy Development and Analytical Insight), Becky Canning (Chief Officer) (National Probation Service, London Division, Southwark/Lewisham Cluster), Winston Castello (Community Enterprise Manager), Gary Connors (Strategic Community Safety Services Manager), Liz Dart (Head of Culture and Community Development), Paul Gale (Local Assembly Manager), Petra Marshall (Community Resources Manager), Barrie Neal (Head of Corporate Policy and Governance), Cassie Newman (Community Rehabilitation Service), Antonio Rizzo (Library and Information Services Manager), Geeta Subramaniam-Mooney (Head of Crime Reduction and Supporting People) and Katie Wood (Scrutiny Manager)

### **1. Minutes of the meeting held on 17 January 2017**

That the minutes of the meeting held on the 17 January be agreed as an accurate record of the meeting and the Chair be authorised to sign them.

### **2. Declarations of interest**

Cllr Michael declared a personal interest in item 3 as he is the Chair of Equaliteam and a co-opted Board Member of Marshall Phoenix Memorial Trust representing Lewisham Council.

Cllr Michael declared a personal interest in items 4 and 5 as he is a member of the Lewisham Safer Neighbourhood Board.

Cllr Upex declared a personal interest in item 9 as he is a Council appointed trustee on Voluntary Services Lewisham.

### **3. Responses to referrals to this Committee - Main Grants Programme**

#### **RESOLVED:**

That the response to the Committee's referral on the Main Grants Programme be noted.

### **4. National Probation Service CRC Update**

4.1 Cassie Newman, Head of Strategic Partnerships – South London, London Community Rehabilitation Company (CRC) gave a presentation to the Committee, a copy of which will be included in the agenda documentation. Geeta Subramaniam-Mooney, Head of Crime Reduction and Supporting People and Cllr Janet Daby, Executive Member for Community Safety were also in attendance

4.2 In response to concerns raised by members of the Committee at the results of the recent HMIP (Her Majesty's Inspector of Prisons) inspection and the performance of the CRC the following key points were highlighted:

- The HMIP inspection took place in September 2016 but was looking at statistics and performance from December 2015. Improvements had already been made since this time. The London CRC was committed to improvement along with partners, they had been awarded their contract in 2015 and changes would take time to be embedded.
- The CRC worked closely with partners including: MOPAC (Mayor's Office for Police and Crime); Local Authorities; and the National Probation Service. There was a strong commitment to performance improvement and reducing reoffending rates.
- Transforming rehabilitation was very challenging and the Ministry of Justice had reduced funding in this area.
- Legacy issues had an impact on performance. At the time the contract was awarded, 30% of staff were agency. This had now been reduced to 5% creating a more stable workforce, which had brought about improvements to performance.
- The contract for the CRC was managed by the Ministry of Justice and they held the CRC to account and managed the contract framework.
- The HMIP inspection had raised many issues that the CRC had already been aware of and were working on. However the CRC felt that the HMIP inspection had not recognised the timeframe and scale of the transformation taking place.
- There were 800 improvement "packages" in place as a result of the CRC's improvement plan such as "performance and talent management of staff". The CRC would be working closely with all partner agencies but recognised that their partners faced similar financial challenges.

4.3 Becky Canning, Head of Lewisham and Southwark Probation, National Probation Service, addressed the committee and highlighted the following key points:

- Lewisham and Southwark Probation had also been subject to the HMIP inspection and there were four main recommendations for improvement.
- There were two related to improving the partnership working with the CRC including assuring clearer lines of accountability between the two organisations.
- The remaining two recommendations were related to improving the quality of information provided by the court. Performance improvement plans had been put in place relating to the speed of case allocation and pre-sentence reports. Information needed to be more focussed and produced more quickly with a greater focus on public protection.

- The NPS continued to work in partnership with Lewisham, particularly with housing and through the MASH (Multi Agency Safeguarding Hub).

4.4 In the discussion that followed, the following key points were raised:

- Future closures of courts in surrounding areas posed an additional challenge to the sector as there could be a greater volume of cases through Lewisham courts.
- Prison reforms were also on the horizon; probation officers could be moved with an increased focus on rehabilitation in prisons.
- Additional changes and reforms were likely and this would pose an on-going challenge for service providers to adapt quickly.

4.5 **RESOLVED:**

That a report on the National Probation Service and the Community Rehabilitation Company be included on the Committee's work programme for the 2017/18 municipal year.

That Becky Canning and Cassie Newman be thanked for attending the meeting.

## 5. Safer Lewisham Plan

5.1 Geeta Subramaniam-Mooney gave a presentation to the committee, a copy of which will be included in the agenda documentation. During the presentation and in the discussion that followed, the following key points were highlighted:

- The 2016/17 Safer Lewisham Plan focused on 4 priorities: peer on peer abuse for under 25 year olds; violence against women and girls (VAWG); places and people of interest linked to organised crime; and hate crime.
- The priorities for the 2017/18 Safer Lewisham Plan would be tackling violence. This included gender-based violence; peer on peer abuse; and other violence. These priorities were proposed taking into consideration the strategic needs assessment and including the results of the Lewisham Crime Survey.
- Work had been carried out with schools around addressing youth safety and information would be distributed on tips to stay safe.
- There was very strong partnership working between A and E Consultants, the voluntary and community sector, Local Police and the Council. The model adopted would focus on a trauma informed approach to restorative justice.
- Analysis of the data on hate crime was being undertaken including breakdown by type and severity.
- Increasing reporting rates would be a strong focus of the tackling gender-based violence objective. This would include increasing publicity of services such as the Athena Service run by Refuge in Lewisham.

- There had been additional funding from the NHS for support through CAMHS (Child and Adolescent Mental Health Service) to victims of assault and rape in London.
- The Crime and Disorder Act 1998 placed a requirement on Community Safety Partnerships (CSP) (In Lewisham, the Safer Lewisham Partnership) to develop a three year Crime and Disorder Strategy setting out how crime and anti-social behaviour would be tackled – this would be met in Lewisham by adopting the MOPAC Police and Crime Plan 2017-2021 as the strategy to meet this requirement for the next 4 years. The Safer Lewisham Partnership Plan was an annual plan that sits alongside the three-year strategy and focussed on local issues.
- Working closely with schools was very important for tackling youth crime. The Council and partners worked closely with Headteachers and governors. Numbers of pupils being excluded in Lewisham were going down.
- The Crime Reduction Service would be looking at disproportionality in the criminal justice system and within homelessness and school exclusions.
- Removing the term “honour” based violence could be important for some groups and this could be investigated further with partners Athena and the Muslim Women’s Group.
- A report produced by Urban Synergy looking at exclusions in Lewisham could be shared to the Committee.

## 5.2 **RESOLVED:**

That the report be noted.

That an update on the Safer Lewisham Plan be presented to Committee in September 2017 and March 2018.

## **6. Comprehensive Equalities Scheme - Annual Review**

6.1 Paul Aladenika, Service Group Manager, Policy Development, introduced the report to the Committee. In the discussion that followed the following key points were raised:

- The number of first time entrants to the criminal justice system was higher in Lewisham than statistical neighbours and the national average. Across London the numbers were increasing; Lewisham had been focussing on a proactive approach to tackling youth violence.
- Members of the committee requested whether information provided on percentages of young people achieving A\*- C across different ethnicities could be further divided to show differences in attainment compared to levels of disadvantage within each ethnic group.
- The ethnic monitoring of lettings showed that there was a high proportion of lets where the ethnicity was not disclosed. It was important to understand why this was high and whether there were barriers to individuals disclosing this information. Forms should be clear and explain exactly how data would be used so people had confidence in completing them.



- New data protection requirements were coming into law in 2018 through GDPR (General Data Protection Regulation) which would replace the DPA. Officers were requested to ensure this was being addressed.

## 6.2 **RESOLVED:**

That the report be noted.

## 7. **Local Assemblies Review**

7.1 Paul Gale, Local Assemblies Manager and Winston Castello, Community Enterprise Manager, introduced the report to the Committee. Councillor Joan Millbank, Executive Member for Third Sector and the Community was also in attendance. In the discussion that followed, the following key points were raised:

- Funding through Local Assemblies' grants was able to be awarded to new projects from organisation who had been previously funded but repeat grants could not be awarded for the same project.
- The Local Assemblies Team were working with the Communications team to look at how webpages could be updated.
- It could be useful for Local Assembly Coordinators to provide local assemblies with interesting articles of relevance to the community which could be included in the literature that local assemblies produce and distribute to local residents.
- Members of the Committee reported different experiences with the distribution companies used. Two different distribution companies were used by the Council, any issues could be reported to the Local Assemblies Team.
- It was important to ensure that all the work of local assemblies was measured and quantified. Measuring the number of members of the public attending was not necessarily a holistic measure of success.
- **Standing orders were suspended at 9.20pm.**
- Over the next year, Local Assembly Coordinators would be working more closely with local community groups to consider the potential for different ways of working.
- There were different styles of communication used by different local assemblies and it would be useful for more information on the different options and methods available to be provided to all assemblies so they could learn from each other more successfully.

## 7.2 **RESOLVED:**

That the report be noted.

## 8. **Libraries Saving Programme Update**

8.1 Antonio Rizzo, Head of Library and Information Service and Liz Dart, Head of Community and Neighbourhood Development introduced the report to the committee. In the discussion that followed, the following key points were raised:

- There was an increased investment in e-books and audiobooks across Lewisham libraries with over 600 magazine and 1000 newspapers available on 7 i-pads with 600 titles each.
- New 100mb data lines were being connected at Deptford Lounge, Downham and Lewisham Libraries.
- A decision on the future partner for Manor House Library was due to be made at Mayor and Cabinet Contracts on the 22<sup>nd</sup> March 2017.
- Statistics showing the success of the community approach to managing libraries could be provided to members of the committee. These could include: numbers of Lewisham residents who were members and users of libraries. The data could be broken down to ward level.
- Library staff continued to work with youth services and school attendance teams and were trained to look out for unaccompanied children and children attending during the school day etc.

**8.2 RESOLVED:**

That the report be noted.

**9. Voluntary Sector Accommodation Plan - update on Implementation**

9.1 Petra Marshal, Community Resources Manager and Liz Dart, Head of Community and Neighbourhood Development introduced the report to the Committee. The following key points were noted:

- Following a three-month consultation with the voluntary and community sector, a new framework for the Council's use of assets was agreed with four categories of assets.
- Following this an implementation plan was developed and concluded and officers were now delivering the changes required.
- The Executive Member for the Third Sector and Community thanked officers for their work and praised their achievements.

**9.2 RESOLVED:**

That the report be noted.

**10. 2017/18 Draft Work Programme Report**

10.1 Katie Wood, Scrutiny Manager, introduced the report to the Committee and requested that members considered any matters they may wish to suggest for future scrutiny.

- The draft work programme for the 2017/18 would be agreed at the first meeting of the next municipal year in April 2017.
- Councillors thanked Councillor Michael for his work as Chair of the Committee over the last municipal year.

**10.2 RESOLVED:**

That Cllr Michael be thanked for his work as Chair of the Safer Stronger communities Select Committee over the last municipal year.

That the report be noted.

**11. Items to be referred to Mayor and Cabinet**

**11.1 RESOLVED:**

That the following referrals be made to Mayor and Cabinet:

- 1) **Item 4 – National Probation Service and Community Rehabilitation Company Update** - to request to Mayor and Cabinet that the following views of the Safer Stronger Community Select Committee be noted: That the Committee were very concerned about the performance of the National Probation Service and the Community Rehabilitation Company and concerned at the results of their recent HMIP inspection.
  
- 2) **Item 7 – Local Assemblies Update** - to request to Mayor and Cabinet that the following views of the Safer Stronger Community Select Committee be noted: The Committee stressed the importance of local assemblies for the local community and welcomed the Mayor’s previous response of protecting funding. The Committee urged the Mayor and Cabinet to maintain the commitment and funding for Local Assemblies in future years.

The meeting ended at 10.30 pm

Chair:

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Date:

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Safer Stronger Communities Select Committee		
Title	Declaration of interests	
Contributor	Chief Executive	Item 3
Class	Part 1 (open)	26 April 2017

## Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

### 1. Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct:

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

### 2. Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person\* for profit or gain
- (b) Sponsorship – payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person\* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member's knowledge, the Council is landlord and the tenant is a firm in which the relevant person\* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:
  - (a) that body to the member's knowledge has a place of business or land in the borough;

(b) and either

- (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
- (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person\* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

\*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

### 3. Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

### 4. Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

### 5. Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in

consideration of the matter and vote on it unless paragraph (c) below applies.

- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

## **6. Sensitive information**

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

## **7. Exempt categories**

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

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Safer Stronger Communities Select Committee			
<b>Title</b>	The Impact of Demographic Change on the Future Delivery of Council Services – Evidence Session	<b>Item No</b>	5
<b>Contributors</b>	Scrutiny Manager		
<b>Class</b>	Part 1	<b>Date</b>	26 April 2017

## 1. Purpose of paper

- 1.1. The Safer Stronger Communities Select Committee agreed to undertake a short review looking at Demographic Change as part of its work programme for 2016/17. This report, coupled with evidence provided at the meeting, will provide information for the Committee to discuss as part of its review.

## 2. Recommendations

- 2.1. The Select Committee is asked to:

- note the content of the report and consider the information presented at Committee

## 3. Background

- 3.1. At the meeting of the Safer Stronger Communities Select Committee on 11 May 2016, the Committee resolved to undertake an in-depth review looking at demographic change in Lewisham. At its meeting on 28 November 2016 the Committee approved the scoping report for the review.

- 3.2. The scope for the review proposed that the review considered current medium-term and longer-term predictions and projections, and focused on areas of most concern in terms of pressure on residents and the Council, looking at how the Council forward plans for demographic change and how it manages risk. It proposed that the review considered the equalities aspect of demographic change with a view to identifying any population groups that are especially likely to feel the impact of demographic change and the council's role in mitigating this. The following key lines of enquiry were agreed:

- What sources of information are used to inform future delivery of council services?
- What are the predicted population trends in Lewisham?
- How does the Council use demographic information to predict future demand for services?
- How can the Council make better use of the available information?
- Where are the most severe pressure points on services predicted to be?

- How do national policy issues such as Brexit, devolution or boundary changes impact the Council's ability to plan for and predict demographic change?
- How can the Council ensure the best outcomes for local people in the context of the current financial climate?

3.3 In addition to the scope of the review, the Committee agreed at their meeting on 28 November 2016 that the following additional points should also be considered:

- Changes in demographic participation and demographics of those who do not vote.
- Projections on the numbers of looked after children and how services will need to adapt to this.
- Changes in how the Council will manage services due to changing demographics.
- How will Lewisham change by 2030 and what does the Council need to do to be prepared.

#### **4. Presentation**

4.1 The Chief Executive, Barry Quirk, will give a PowerPoint presentation, addressing the Review's Key Lines of Enquiry and additional areas of consideration, at the meeting.

#### **5. Further implications**

5.1. At this stage there are no specific financial, legal, environmental, equalities or crime and disorder implications to consider. However, each will be addressed as part of the review.

#### **Background Documents**

[The Impact of Demographic Change – Scoping Report](#) (28.11.16)

If you have any questions about this report, please contact Katie Wood, Scrutiny Manager (ext. 49446)

<b>Safer Stronger Communities Select Committee</b>		
Title	Select Committee work programme 2017-18	
Contributor	Scrutiny Manager	Item 6
Class	Part 1 (open)	26 April 2017

## 1. Purpose

- 1.1 To ask Members to agree an annual work programme for the Safer Stronger Communities Select Committee.

## 2. Summary

- 2.1 This report:

1. Informs Members of the meeting dates for this municipal year.
2. Provides the context for setting the Committee's work programme.
3. Invites Members to decide on the Committee's priorities for the 2017-18 municipal year.
4. Informs Members of the process for Business Panel approval of the work programme.
5. Outlines how the work programme can be monitored, managed and developed.

## 3. Recommendations

- 3.1 The Select Committee is asked to:

- Note the meeting dates and terms of reference for the Safer Stronger Communities Select Committee.
- Consider the provisional work programme at appendix B.
- Consider adding further items to the work programme, taking into consideration the criteria for selecting topics; information about local assembly priorities and items already added to the provisional work programme.
- Note the key decision plan, attached at appendix F, and consider any key decisions for further scrutiny.
- Agree a work programme for the municipal year 2017-18.
- Review how the work programme can be developed, managed and monitored over the coming year.
- Provide a steer for the scope on the review into LGBT provision in Lewisham.

## 4. Meeting dates

- 4.1 The following Committee meeting dates for the next municipal year were agreed at the Council AGM on 27 March 2017:

- 26 April 2017
- 6 June 2017
- 12 July 2017

- 21 September 2017
- 2 November 2017
- 13 December 2017
- 25 January 2018
- 7 March 2018

## **5. Context**

- 5.1 The Committee has a responsibility for scrutinising Lewisham's approach to improving equality of opportunity for all citizens. It also examines work to improve community safety and tackle anti-social behaviour. The Committee's full terms of reference are set out in appendix A.
- 5.2 The Committee regularly scrutinises the work of Lewisham's Community Services directorate, which includes teams responsible for the Libraries and Information Service, Broadway Theatre, events team; the grants programme, Local Assemblies and arts. The Committee is also responsible for scrutinising the delivery of the Safer Lewisham Plan.

## **6. Deciding on items for the work programme**

- 6.1 When deciding on items to include in the work programme, the Committee should have regard to:
- items the Committee is required to consider by virtue of its terms of reference;
  - the criteria for selecting and prioritising topics;
  - the capacity for adding items;
  - the context for setting the work programme and advice from officers;
  - suggestions already put forward by Members.
- 6.2 At its meeting on 28 March, Overview and Scrutiny Business Panel agreed that all select committees be reminded that 2017-18 is the last year of the administration and therefore they may want to consider work done to date. They were reminded they may also wish to focus their attention on key policy areas going into the new municipal year.

6.3 The following flow chart, based on the Centre for Public Scrutiny (CfPS) advice for prioritising topics is designed to help Members decide which items should be added to the work programme.

## Scrutiny work programme – prioritisation process



- 6.4 The remit of the Safer Stronger Communities Select Committee is broad and for the Committee to ensure its work programme is as tailored and focussed as possible delivering robust scrutiny, it is important to ensure items are prioritised and key outcomes identified. It is likely that due to the volume of work, the Committee will have to make difficult decisions considering where it can most add value and influence and which items are of most importance to the Council and Lewisham residents. Particular care needs to be taken regarding the potential for duplicating work by other committees and boards.
- 6.5 As well as using the prioritisation process above, the Committee may wish to highlight key themes which they believe to be of strategic importance for the Committee for 2017/18. These can then be used by the Committee to help determine whether items should be added to the work programme.

## **7. Different types of scrutiny**

- 7.1 It is important to agree how each work programme item will be scrutinised. Some items may only require an information report to be presented to the Committee and others will require performance monitoring data or analysis to be presented. Typically, the majority of items take the form of single meeting items, where members:

- (a) agree what information and analysis they wish to receive in order to achieve their desired outcomes;
- (b) receive a report presenting that information and analysis;
- (c) ask questions of the presenting officer or guest;
- (d) agree, following discussion of the report, whether the Committee will make recommendations or receive further information or analysis before summarising its views.

- 7.2 For each item, the Committee should consider what type of scrutiny is required and whether the item is high or medium/low priority (using the prioritisation process). Allocating priority to work programme items will enable the Committee to decide which low and medium priority items it should remove from its work programme, when it decides to add high priority issues in the course of the year.

### In-depth review

- 7.3 Some items might be suitable for an in-depth review, where the item is scrutinised over a series of meetings. Normally this takes four meetings to complete:
- Meeting 1: Scoping paper (planning the review)
  - Meetings 2 & 3: Evidence sessions
  - Meeting 4: Agreeing a report and recommendations
- 7.4 The Committee has previously indicated that it wishes to carry out an in-depth review on provision for the LGBT community in Lewisham. It is proposed that a scope for this review be presented to committee at its meeting on 6 June 2017. The Committee is asked to consider what it would like the review to focus on and whether other select committee's might be asked to contribute to the review, by virtue of their terms of reference, via Business Panel.

## **8. Provisional 2017/18 Work Programme**

8.1 The provisional work programme for the Safer, Stronger Communities Select Committee is attached at Appendix B. This includes:

- Suggestions from the Committee in the previous year
- Suggestions from officers
- Issues arising as a result of previous scrutiny
- Issues that the committee is required to consider by virtue of its terms of reference.
- Standard reviews of policy implementation or performance which are based on a regular schedule.

8.2 The Committee should also give consideration to:

- issues of importance to Local Assemblies
- decisions due to be made by Mayor and Cabinet (appendix F).

### **Suggestions from the Committee in the previous year**

8.3 The Committee has already agreed that the following items should be put forward for consideration as part of the 2017-18 work programme:

- Demographics in Lewisham Evidence Session
- Updates on the Youth Offending Service Inspection Action Plan
- An in-depth review into LGBT provision in Lewisham.
- Lewisham police service update
- Poverty Commission – final report and recommendations
- National Probation Service and Community Rehabilitation Company Update.

8.4 These suggestions have been incorporated into the draft work programme at appendix B.

### **Suggestions from Officers**

8.5 It has been agreed that all select committees will consider the Lewisham Future Programme on an on-going basis with a likely whole meeting focus in September 2017.

8.6 The Council has already made savings of £138.4m to meet its revenue budget requirements since May 2010 and is proposing further savings of £23.2m in 2017/18. It is expected that the Council will need to identify further savings of circa £32.6m for the following two years, 2018/19 to 2019/20. This will bring the total savings in cash terms made by the Council in the decade to 2020 to just short of £200m. Monitoring the impact of savings on service delivery will continue to be of importance to scrutiny committees and lessons learnt can be used to help shape the scrutiny of future savings proposals as and when they are put forward.

8.7 In terms of key savings of particular relevance to the Safer Stronger Communities Select Committee, in April 2017 the agreed reduction of £1 million from the Main Grants Programme will commence. In addition to this, the agreed savings to the library service commence from April 2017 and other savings such as from voluntary

sector accommodation will start from 2018. The Council will continue to need to make savings across all directorates and therefore the Lewisham Future Programme will continue to be a priority for this and all select committees.

- 8.8 Savings in the Council's partner organisations such as the Metropolitan Police Service also continue to have an impact on the Council and Lewisham residents. An awareness of these through reports and updates from partner organisations will likely continue to be of importance to the Committee. The Committee's equalities brief also means that equalities impacts of savings across the Directorates may be of relevance to this Committee.
- 8.9 There are two additional suggestions from officers that have been included in the draft work programme at Appendix B. These are:
- Draft Violence Against Women and Girls Strategy
  - Community Cohesion (including extremism strategy)
  - Disproportionality in the criminal justice system.

#### **Issues arising as a result of previous scrutiny**

- 8.10 As a result of recommendations from the Safer Stronger Community Select Committee's review into Poverty, the Mayor set up the Poverty Commission. An update report from the commission and the final report of their work have been scheduled in the Committee's draft work programme.
- 8.11 Following the Committee's review into "Capacity in the Voluntary Sector", responses to the Committee's recommendations are scheduled on the draft work programme for the meeting in June and the 6-month update scheduled for December 2017.

#### **Issues that the Committee is required to consider by virtue of its terms of reference**

- 8.12 A single item has been added to the provisional work programme under this heading:
- Safer Lewisham Partnership Plan
- 8.13 This has been incorporated into the draft work programme at appendix B and as requested at the meeting of March 2017, this is now scheduled for two times in the municipal year.

#### **Standard reviews of policy implementation or performance, which is based on a regular schedule**

- 8.14 In previous years, Members of the Committee have agreed to consider the following items on a regular cycle:
- Libraries and information service annual update
  - Main grants programme update
  - Local assemblies update
  - Update on the Comprehensive Equalities Scheme



- Council's Employment Profile

8.15 These items have been incorporated into the draft work programme at appendix B.

### **Decisions due to be made by Mayor and Cabinet**

8.16 Members are asked to review the most recent notice of key decisions (at appendix F) and suggest any additional items for further scrutiny.

### **Consideration of issues of importance to Local Assemblies**

8.17 A list of assembly priorities is included at appendix D. Members are asked to consider whether there are issues of importance arising from their interactions with their ward assembly that should be considered for further scrutiny. Assembly priorities include a number of issues that may be of importance to the Committee, specifically:

- Almost all of the ward assemblies have community cohesion or community activities as priorities;
- Around half of the assemblies have listed crime, safety or anti-social behaviour as a priority.

8.18 It is up to the Committee to agree the provisional work programme, outlined at appendix B and decide which additional items should be added.

## **9. Approving, monitoring and managing the work programme**

9.1 In accordance with the Overview and Scrutiny Procedure rules outlined in the Council's constitution, each select committee is required to submit their annual work programme to the Overview and Scrutiny Business Panel. The Business Panel will meet in May 2017 to consider provisional work programmes and agree a co-ordinated Overview and Scrutiny work programme, which avoids duplication of effort and which facilitates the effective conduct of business.

9.2 The work programme will be reviewed at each meeting of the Committee. This allows urgent items to be added and items which are no longer a priority to be removed. Each additional item added should first be considered against the criteria outlined in section 6 of this report. If the Committee agrees to add additional items because they are high priority, it must then consider which medium/low priority items should be removed in order to create sufficient capacity. The Committee has eight scheduled meetings this municipal year and its work programme needs to be achievable in terms of the amount of meeting time available.

9.3 At each meeting of the Committee, there will be an item on the work programme presented by the Scrutiny Manager. When discussing this item, the Committee will be asked to consider the items programmed for the next meeting. Members will be asked to outline what information and analysis they would like in the report for each item, based on the outcomes they would like to achieve, so that officers are clear on what they need to provide.

### Length of meetings

- 9.4 Provision is made for Committee meetings to last for two and a half hours. If the items scheduled for the meeting are not completed within this time the Committee may decide to suspend standing orders. The Council's constitution also provides the option for meetings to be adjourned by the Chair until a later date (with limitations). The suspension of standing orders and any decision to adjourn a meeting are matters for Members of the Committee and the Chair.
- 9.5 The length of each item at Committee meetings will vary based on a number of factors – including the complexity of the subject under scrutiny; the number of issues identified by Members and the range of questions put to officers/guests.

### The number of items scheduled for each meeting

- 9.6 The terms of reference of the Committee are broad and there are many issues the Committee could scrutinise. The prioritisation process set out above (at paragraph 6.3) is designed to help the Committee decide whether it should add items to its work programme.
- 9.7 Where the committee identifies issues of interest that are low priority because:
- they are not due to be reviewed by the Council;
  - there are inadequate resources available to carry out the scrutiny effectively;
  - the issue has recently been reviewed by others;

Members may wish to make a request to receive a briefing – or task the relevant scrutiny manager to identify sources of further information for circulation to the Committee in order to provide context for future discussions.

- 9.8 It is for Members of the Committee to decide how many items should be scheduled for the meeting. However, giving consideration to the time available and the length of previous meetings of the Committee, Members may wish to schedule a maximum three items for each meeting, leaving some space available in the programme for responses to consultations, savings proposals and other urgent business.

## **10. Financial implications**

There are no financial implications arising from the implementation of the recommendations in this report.

## **11. Legal implications**

In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

## **12. Equalities implications**

- 12.1 The Equality Act 2010 (the Act) introduced a public sector equality duty (the equality duty or the duty). It covers the following protected characteristics: age, disability,

gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

- 12.2 In summary, the Council must, in the exercise of its functions, have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
  - advance equality of opportunity between people who share a protected characteristic and those who do not.
  - foster good relations between people who share a protected characteristic and those who do not.
- 12.3 It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed at 12.2 above.
- 12.4 The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. The Mayor must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.
- 12.5 The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at: <https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-codes-practice>
- <https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-technical-guidance>
- 12.6 The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:
- The essential guide to the public sector equality duty
  - Meeting the equality duty in policy and decision-making
  - Engagement and the equality duty: A guide for public authorities
  - Objectives and the equality duty. A guide for public authorities
  - Equality Information and the Equality Duty: A Guide for Public Authorities
- 12.7 The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required,

as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at:

<https://www.equalityhumanrights.com/en/advice-and-guidance/public-sector-equality-duty-guidance#h1>

## **Background documents**

Lewisham Council's Constitution

Centre for Public Scrutiny: the Good Scrutiny Guide

## **Appendices**

Appendix A – Committee's terms of reference

Appendix B – Provisional work programme

Appendix C – CfPS criteria for selecting scrutiny topics

Appendix D – Local assembly priorities

Appendix E – How to carry out reviews

Appendix F – Key decision plan (April – July 2016)

## Appendix A

The following roles are common to all select committees

### (a) *General functions*

- To review and scrutinise decisions made and actions taken in relation to executive and non-executive functions
- To make reports and recommendations to the Council or the executive, arising out of such review and scrutiny in relation to any executive or non-executive function
- To make reports or recommendations to the Council and/or Executive in relation to matters affecting the area or its residents
- The right to require the attendance of members and officers to answer questions includes a right to require a member to attend to answer questions on up and coming decisions
- To consider matters referred to it in accordance with the Council's Petition Scheme

### (b) *Policy development*

- To assist the executive in matters of policy development by in depth analysis of strategic policy issues facing the Council for report and/or recommendation to the Executive or Council or committee as appropriate
- To conduct research, community and/or other consultation in the analysis of policy options available to the Council
- To liaise with other public organisations operating in the borough – both national, regional and local, to ensure that the interests of local people are enhanced by collaborative working in policy development wherever possible

### (c) *Scrutiny*

- To scrutinise the decisions made by and the performance of the Executive and other committees and Council officers both in relation to individual decisions made and over time
- To scrutinise previous performance of the Council in relation to its policy objectives/performance targets and/or particular service areas
- To question members of the Executive or appropriate committees and executive directors personally about decisions
- To question members of the Executive or appropriate committees and executive directors in relation to previous performance whether generally in comparison with service plans and targets over time or in relation to particular initiatives which have been implemented
- To scrutinise the performance of other public bodies in the borough and to invite them to make reports to and/or address the select committee/Business Panel and local people about their activities and performance
- To question and gather evidence from any person outside the Council (with their consent where the law does not require them to attend).
- To make recommendations to the Executive or appropriate committee and/or Council arising from the outcome of the scrutiny process

(d) *Community representation*

- To promote and put into effect closer links between overview and scrutiny members and the local community
- To encourage and stimulate an enhanced community representative role for overview and scrutiny members including enhanced methods of consultation with local people
- To liaise with the Council's ward assemblies and Positive Ageing Council so that the local community might participate in the democratic process and where it considers it appropriate to seek the views of the ward assemblies and Positive Ageing Council on matters that affect or are likely to affect the local areas, including accepting items for the agenda of the appropriate select committee from ward assemblies and the Positive Ageing Council.
- To keep the Council's local ward assemblies and Positive Ageing Council under review and to make recommendations to the Executive and/or Council as to how participation in the democratic process by local people can be enhanced.
- To receive petitions, deputations and representations from local people and other stakeholders about areas of concern within their overview and scrutiny remit, to refer them to the Executive, appropriate committee or officer for action, with a recommendation or report if the committee considers that necessary
- To consider any referral within their remit referred to it by a member under the Councillor Call for Action, and if they consider it appropriate to scrutinise decisions and/or actions taken in relation to that matter, and/or make recommendations/report to the Executive (for executive matters) or the Council (non-executive matters)

(e) *Finance*

- To exercise overall responsibility for finances made available to it for use in the performance of its overview and scrutiny function.

(f) *Work programme*

- As far as possible to draw up a draft annual work programme in each municipal year for consideration by the overview and scrutiny Business Panel. Once approved by the Business Panel, the relevant select committee will implement the programme during that municipal year. Nothing in this arrangement inhibits the right of every member of a select committee (or the Business Panel) to place an item on the agenda of that select committee (or Business Panel respectively) for discussion.
- The Council and the Executive will also be able to request that an overview and scrutiny select committee research and/or report on matters of concern and the select committee will consider whether the work can be carried out as requested. If it can be accommodated, the select committee will perform it. If the committee has reservations about performing the requested work, it will refer the matter to the Business Panel for decision.

The following roles are specific to the Safer Stronger Communities Select Committee:

(a) To fulfill all overview and scrutiny functions in relation to the discharge by responsible authorities of their crime and disorder function as set out in Sections 19 and 20 Police & Justice Act 2006, as amended from time to time, and all other relevant legislation. This shall include the power:

(i) to review or scrutinise decisions made, or other action taken, in connection with the discharge by responsible authorities of their crime and disorder function,

(ii) to make reports or recommendations to the local authority or the executive with respect to the discharge of those functions; and

(iii) to make reports and/or recommendations to the local authority with respect to any matter which is a local crime and disorder matter in relation to a member of the authority. A local crime and disorder matter in relation to a member means a matter concerning crime and disorder (including, in particular, forms of crime and disorder involving anti-social behaviour or other behaviour adversely affecting the environment), or the misuse of drugs, alcohol and other substances, which affect all or part of the electoral area for which the member is elected or any person who lives or works there.

(b) make proposals to the Executive to promote equality of opportunity within the borough, including issues of discrimination based on race, ethnic origin, gender, disability, sexuality, age and/or class;

(c) to recommend to the Executive, the Council or an appropriate committee proposals for policy development in relation to equalities issues;

(d) to analyse policy options as necessary to inform the proposals to be made to the Executive or other appropriate committee;

(e) to advise the Executive or other committee on all matters relating to equality of opportunity both in terms of policy, service provision, employment and/or access to public services;

(f) to enhance and develop existing and innovative consultative and/or advisory work for equality of opportunity and to consider issues of inequality and discrimination across the borough;

(g) to consider and recommend to the Executive, ways in which participation by disadvantaged and under-represented sections of the community might be more effectively involved in the democratic processes of local government;

(h) to pilot methods of consultation and involvement and to report back to the Executive or appropriate committee on their effectiveness with recommendation if appropriate;

(i) to establish links with and liaise with external organisations in the borough which are concerned with the promotion of equality of opportunity.

(j) Overview & Scrutiny functions (excluding call-in) in relation to library provision.

## Appendix B - Provisional Work Programme 2017-18

Work Item	Type of review	Priority	Strategic Priority	Delivery deadline	26-Apr	06-Jun	12-Jul	21-Sep	02-Nov	13-Dec	25-Jan	07-Mar
Lewisham Future Programme	Standard Item	High	CP10	Apr-17				SAVINGS				
Election of Chair and Vice-Chair	Constitutional requirement	High		Apr-17								
Select Committee Work Programme 2017/18	Constitutional requirement	High		Apr-17								
Demographic Change	Rapid Review	High	CP1	Apr-17	Evidence Ses	Final Report						
Capacity in the Voluntary Sector - response to recs	Response to recs	High	CP1	Apr-17		Response				6-month update		
Provision for the LGBT community	In-depth review	High	CP1 and CP10	Dec-17		Scope	Evidence		Evidence	Report		
Implementation of employee survey action plan	Policy Development	High	CP10	Jun-17								
YOS inspection action plan	Performance Monitoring	High	CP4	on-going								
Poverty Commission	Policy Development	High	CP10	Nov-17		Update			Final Report			
Draft Violence Against Women and Girls Strategy 2017-2021	Policy Development	High	CP4	Jun-17								
Library and Information Service Annual Report.	Performance Monitoring	High	CP10	Jul-17								
Local Police Service Update	Performance Monitoring	High	CP4	Jul-17								
Council's Employment Profile	Performance Monitoring	High	CP10	Jul-17								
Update on Main Grants Programme	Performance Monitoring	High	CP10	Jul-17								
Community Cohesion (inc extremism strategy)	Policy Development	High	CP1,CP4 and CP10	Nov-18								
National Probation Service and community rehabilitation company	Standard Item	High	CP4	Jan-18								
disproportionality in the criminal justice system	Policy Development	High	CP4 and CP10	Jan-18								
Safer Lewisham Plan	Performance Monitoring	High	CP4	Mar-18								
Implementation of the CES	Performance Monitoring	High	CP1	Mar-18								
Local Assemblies	Performance Monitoring	High	CP1	Mar-18								



**Shaping Our Future: Lewisham's Sustainable Community Strategy 2008-2020**

	Priority	
1	Ambitious and achieving	SCS 1
2	Safer	SCS 2
3	Empowered and responsible	SCS 3
4	Clean, green and liveable	SCS 4
5	Healthy, active and enjoyable	SCS 5
6	Dynamic and prosperous	SCS 6

**Corporate Priorities**

	Priority	
1	Community Leadership	CP 1
2	Young people's achievement and involvement	CP 2
3	Clean, green and liveable	CP 3
4	Safety, security and a visible presence	CP 4
5	Strengthening the local economy	CP 5
6	Decent homes for all	CP 6
7	Protection of children	CP 7
8	Caring for adults and older people	CP 8
9	Active, healthy citizens	CP 9
10	Inspiring efficiency, effectiveness and equity	CP 10

## Appendix C – Criteria for selecting topics

The Centre for Public Scrutiny (CfPS) has developed a useful set of questions to help committees prioritise items for scrutiny work programmes:

### General questions to be asked at the outset

- Is there a clear objective for scrutinising this topic – what do we hope to achieve?
- Does the topic have a potential impact for one or more section(s) of the population?
- Is the issue strategic and significant?
- Is there evidence to support the need for scrutiny?
- What are the likely benefits to the council and its customers?
- Are you likely to achieve a desired outcome?
- What are the potential risks?
- Are there adequate resources available to carry out the scrutiny well?
- Is the scrutiny activity timely?

### Sources of topics

The CfPS also suggest that ideas for topics might derive from three main sources: the public interest; council priorities; and external factors. These are described below.

#### Public interest

- Issues identified by members through surgeries, casework and other.
- Contact with constituents.
- User dissatisfaction with service (e.g. complaints).
- Market surveys/citizens panels.
- Issues covered in media

#### Internal council priority

- Council corporate priority area.
- High level of budgetary commitment to the service/policy area (as percentage of total expenditure).
- Pattern of budgetary overspend.
- Poorly performing service (evidence from performance indicators/ benchmarking).

#### External Factors

- Priority area for central government.
- New government guidance or legislation.
- Issues raised by External Audit Management Letters/External Audit reports.
- Key reports or new evidence provided by external organisations on key issue.

### Criteria to reject items

Finally, the CfPS suggest some criteria for rejecting items:

- issues being examined elsewhere - e.g. by the Cabinet, working group, officer group, external body;
- issues dealt with less than two years ago;
- new legislation or guidance expected within the next year;
- no scope for scrutiny to add value/ make a difference;
- the objective cannot be achieved in the specified timescale.

## Appendix D – Assembly priorities

### **Bellingham**

- Children and young people.
- Older people's issues
- Community events and festivals
- The promotion and development of Bellingham as a community

### **Blackheath**

- Environment and Community.
- Provision for Older people, Young People and Children
- Parking, Streets and Waste.
- Crime and Anti-Social Behaviour

### **Brockley**

- Creating a high-quality living environment – improving our local living environment and making Brockley a safer, cleaner and greener place to live, work and learn
- Connecting communities – bringing Brockley residents together and fostering a sense of community spirit, mutual understanding and respect, through community projects, events and activities

### **Catford South**

- Streetscape and environment (litter, dog fouling, fly tipping, street furniture).
- Developing local opportunities for children (aged 16 and under) and young people (aged 17–25)
- Increase opportunities for older people
- Improvements to shopping hubs
- Community cohesion

### **Crofton Park**

- Children, young people and older people
- The environment
- Health and well-being
- Improving community facilities
- Unemployment and skills development

### **Downham**

- Children and young people
- Older people and intergenerational projects
- Connecting communities
- High quality living environment

### **Evelyn**

- Provision for young people and children
- Provision for older people, people with disabilities and intergenerational activities
- Skills development and access to local employment opportunities
- Community support on anti-social behaviour, crime and drug issues
- Housing issues / developments and improving the built environment
- Community capacity building, cohesion and events.

### **Forest Hill**

- Youth engagement and provision
- Making Forest Hill more attractive
- Community events and publicity
- Supporting local traders

### **Grove Park**

- Improving the town centre
- Crime and antisocial behaviour
- Neighbourliness, community activities, events and cohesion
- Community facilities
- Parking, road safety & traffic calming

### **Ladywell**

- Environment and landscape.
- Antisocial behaviour and crime.
- Local shops.
- Lack of youth and community facilities.
- Traffic.

## **Lee Green**

- Safe healthy living – improving health services, crime reduction, improved environment, provision of outdoor spaces / exercise spaces, promote measures to reduce air pollution / promoting cleaner air.
- Roads and streets – road safety and traffic calming measures, road maintenance, cleaner streets, tree planting, rubbish collection, improved road use, provision of cycling tracks, addressing parking and CPZ issues.
- Leisure and amenities – improved parks and open spaces, more meeting spaces / community centres, provision of cycling tracks, improved shops, Leegate, provision of more local events.
- Services and infrastructure – better social housing, provision of jobs locally, more services for the elderly and young people, increased use and access to local use for recreational activities, more school spaces.

## **Lewisham Central**

- Improving health and well-being.
- Cleaner, better environment.
- Better access to activities and facilities for young people.
- Better access to training and employment for all inhabitants of the ward.
- Promoting and improving community cohesion.

## **New Cross**

- Tackling unemployment and skills development
- Cleaner streets, environment and ecology
- Community safety, crime and anti-social behaviour
- Activities for children and young people
- Neighbourliness, community activities, events and cohesion

## **Perry Vale**

- Children and Young People
- Unemployment and skills development
- Older people and intergenerational
- Crime and antisocial behaviour
- Environment and ecology

## **Rushey Green**

- activities and opportunities for children (under 18) and young people (under 25)
- increasing opportunities for older people (55+)
- community cohesion – including events, activities and projects designed to create a sense of community in Rushey Green
- culture and the arts – with particular reference to improving the wellbeing of people in the Rushey Green Area
- improving your local area – including local 'streetscape', environment and ecology.

The Rushey Green Assembly is also committed to keeping residents informed about the ongoing improvements to Catford town centre.

## **Sydenham**

- bringing our community together – intergenerational and intercultural
- health and wellbeing
- vibrant high street
- clean and green
- crime and anti-social behaviour.

## **Telegraph Hill**

- Older people and intergenerational projects
- Cleaning up dirty streets, environment and ecology
- Neighbourliness, community activities, events and cohesion
- Community safety, crime and anti-social behaviour
- Parking, road safety and traffic calming

## **Whitefoot**

- Children and young people
- older people
- unemployment and skills development
- connecting communities
- creating a high-quality living environment.



## How to carry out an in-depth review



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## FORWARD PLAN OF KEY DECISIONS

### Forward Plan May 2017 - August 2017

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"\* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

February 2017	<b>New Homes Programme Parts 1 and 2</b>	19/04/17 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
March 2017	<b>Main Grants Programme 2017/18 London Boxing Allocation</b>	19/04/17 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Joan Millbank, Cabinet Member Third		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Sector & Community		
February 2017	<b>Provision of Passenger Transport Services - Establishment &amp; Use of Dynamic Purchasing System</b>	19/04/17 Mayor and Cabinet (Contracts)	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
January 2017	<b>Appointment of Heritage Architects for Delivery of Beckenham Place Park Regeneration</b>	02/05/17 Overview and Scrutiny Business Panel	Scrutiny Work Programme and Councillor Rachel Onikosi, Cabinet Member Public Realm		
February 2017	<b>Appointment of Landscape Architects for Delivery of Beckenham Place Park Regeneration</b>	02/05/17 Overview and Scrutiny Business Panel	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
January 2017	<b>Children and Young People's Advocacy Service</b>	02/05/17 Overview and Scrutiny Business Panel	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
January 2017	<b>Volunteering Service for Children &amp; Young People subject to Children in Need and Child Protection Plans</b>	02/05/17 Overview and Scrutiny Business Panel	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for		

<b>FORWARD PLAN – KEY DECISIONS</b>					
<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
			Children and Young People		
April 2017	<b>Single Tender Action for Sydenham Park Footbridge</b>	02/05/17 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
March 2017	<b>School Minor Works Contract Award</b>	02/05/17 Overview and Scrutiny Education Business Panel	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
April 2017	<b>Short Term Contract Extension for FM Services for two school playing fields</b>	02/05/17 Overview and Scrutiny Education Business Panel	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
March 2017	<b>Achilles Street Regeneration Proposals</b>	10/05/17 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2017	<b>Beckenham Place Park Programme Update</b>	10/05/17 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Public Realm		
March 2017	<b>CRPL Business Plan 2017/18</b>	10/05/17 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
February 2017	<b>Deptford Southern Housing Sites - Part 1 &amp; Part 2</b>	10/05/17 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
March 2017	<b>Milford Towers Leaseholder Buyback Part 2</b>	10/05/17 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
February 2017	<b>New Homes Programme</b>	10/05/17 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
August 2016	<b>The Wharves Deptford - Compulsory Purchase Order Resolution</b>	10/05/17 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
March 2017	<b>Response to Consultation on Policy for Supported Travel Young People Attending College and Adults Eligible for</b>	10/05/17 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best,		

<b>FORWARD PLAN – KEY DECISIONS</b>					
<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
	<b>Adult Social Care</b>		Cabinet Member for Health, Wellbeing and Older People		
February 2017	<b>Selection of Payroll &amp; Human Resources Software Platform and System Integrator Appointment of a Systems Integrator for this and Oracle Cloud</b>	10/05/17 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
February 2017	<b>Replacement of Fleet Vehicles</b>	10/05/17 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
February 2017	<b>Provision of Textile Collection Bring Back Service - Appointment to Framework</b>	10/05/17 Mayor and Cabinet (Contracts)	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
February 2017	<b>Award of Contract for two Extra Care Services at Cinnamon Court and Cedar Court</b>	10/05/17 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
February 2017	<b>Award of Contract for Extra Care Service at Hazlehurst Court</b>	10/05/17 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best,		

**FORWARD PLAN – KEY DECISIONS**

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			Cabinet Member for Health, Wellbeing and Older People		
February 2017	<b>IT Network re-procurement</b>	10/05/17 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
January 2017	<b>Award of contract for Sexual Health e-service</b>	23/05/17 Overview and Scrutiny Business Panel	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
February 2017	<b>Contract award report for 2 x bulge class schemes</b>	23/05/17 Overview and Scrutiny Education Business Panel	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
January 2017	<b>Catford Regeneration Programme Parts 1 and 2</b>	07/06/17 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
February 2017	<b>New Homes Programme</b>	07/06/17 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and		

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			Councillor Damien Egan, Cabinet Member Housing		
March 2017	<b>Preliminary Flood Risk Assessment Update</b>	07/06/17 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
February 2017	<b>Telephony re-procurement</b>	07/06/17 Mayor and Cabinet (Contracts)	Kevin Sheehan, Executive Director for Customer Services and Councillor Kevin Bonavia, Cabinet Member Resources		
April 2017	<b>Proposed revision to the contract structure of the Downham Health &amp; Leisure Centre PFI</b>	07/06/17 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Joan Millbank, Cabinet Member Third Sector & Community		
February 2017	<b>Extending the shared IT service to Southwark</b>	28/06/17 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Kevin Bonavia, Cabinet Member Resources		
March 2017	<b>CRPL Business Plan 2017-18</b>	21/06/17 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		

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